



Amended October 1, 2002. Previous applications forms are invalid

APPLICATION FOR MEMBERSHIP

Mail this completed application with check for appropriate dues amount to:
G.F.S.A.H.B., 5111 Rogers Ave., Suite 531, Ft. Smith, AR 72903

Welcome to the Greater Fort Smith Association of Home Builders! Your decision to apply for membership to our organization indicates your positive commitment to the home building industry and future of our area. It also indicates that you consider yourself a reputable businessperson with integrity in dealing with customers and vendors. These high principles are clearly stated in the CODE OF ETHICS we ask you to sign as part of the application process.

Our staff and membership committee to verify content and check references investigates applications for membership. Your application is submitted to the Board of Directors with a recommendation based on the investigation. If approved, your membership will be announced to the membership and you will become a full member of the G.F.S.A.H.B.

By joining our local association, you also become a member of the ARKANSAS HOME BUILDERS ASSOCIATION and the NATIONAL ASSOCIATION OF HOME BUILDERS. You are eligible to join available special interest councils that focus on technical information as well as receiving discounts on business services, insurance, and travel. Your membership dues also help maintain our association office and a professional Executive Officer who represents the home building industry's interests in the community and manages the association's business affairs.

ANNUAL MEMBERSHIP DUES \$330

Applicant: _____

Company Name: _____

Mailing Address: _____

City: _____ State _____

Zip _____ - _____ Business Phone: (____) _____

FAX: (____) _____ e-mail: _____

Type Business _____ Employees(##) _____

Applying as a BUILDER ____ ASSOCIATE ____

Sponsoring Member's Name _____

CODE OF ETHICS

The goal of the members of the Greater Fort Smith Association of Home Builders shall be to provide quality products and services at reasonable prices and thereby promote the well-being of our Association, our industry, and our Country through the American free enterprise system and by following this CODE OF ETHICS.

HONESTY: Honesty and integrity shall be guiding principles by which we conduct our business affairs.

FAIRNESS: We shall be fair in our business relationships, particularly in the area of pricing, contracts, restraints of trade and negotiations, in order to give our customers the best possible value.

LAWS: We shall comply with the letter and spirit of federal, state, and local laws that affect the construction industry, and work with legislators to improve these laws. We shall also abide by the by-laws of the Association.

INSURANCE: We shall always maintain the proper amounts of insurance coverage for our business, employees, and customers.

SAFETY: We shall provide safe and healthy workplaces. Builders will construct safe and healthy homes and buildings, and comply with local building codes.

DESIGN: Builders shall strive to design energy efficient homes and compliance with appropriate codes and regulations.

QUALITY: Builders shall conduct construction and related services in a careful workman-like manner, in keeping with industry standards of quality.

PROFESSIONALISM: All members will strive to manage our businesses to meet professional standards of our industry and continue to learn by experience, education, research, and networking with one another with a healthy competitive spirit.

WARRANTY: All members shall pay legitimate invoices in a mutually agreeable arrangement with all creditors.

OPPORTUNITY: All members shall be equal opportunity employers and will not discriminate in the sale of any of our products or services.

I assume these responsibilities solemnly, mindful that they are part of our obligation as members of the Greater Fort Smith Association of Home Builders.

YOUR COMPANY _____

AUTHORIZED SIGNATURE _____ DATE _____

BUILDER APPLICATION

Qualifications for Membership:

- ❑ Applicant must have been operating a local home building or remodeling business as the principle in charge for at least six months. Consideration of experience will be given to non-local applicants who provide a favorable reference from a local Home Builders Association where they recently held membership.
- ❑ Acceptable credit, material dealer, and customer references.
Submit properly completed membership application including references from at least two Association members, material dealers showing good credit history while in business as a general contractor, and customer (home owner) names and daytime phone numbers. All references must be current.
- ❑ Attached copy of current Arkansas Residential Home Builders License, Enclose a check for annual dues, \$330 along with completed and signed application.

REFERENCES FOR BUILDER APPLICATION:

- 1) List names of two local Home Builder Association members (may be credit references)
 1. _____
 2. _____
- 2) Two trade credit references
 1. _____
 2. _____
- 3) Two homeowner customer references that have moved into a new home you constructed within the last year.
 1. _____ Day time phone _____
 2. _____ Day time phone _____

INVESTIGATION: The applicant hereby authorizes the G.F.S.A.H.B. to conduct investigations of construction activities from references provided by the applicant on this document. The applicant agrees to abide by the By-Laws of the Greater Fort Smith Association of Home Builders, The Arkansas Home Builders Association, and the National Association of Home Builders. If membership is discontinued at any time, the applicant agrees not to use any marketing materials, logos, or affiliation claims pertaining to membership.

Applicants Signature _____ Date _____

Sponsoring Member _____

Builder Member Classification

Please circle appropriate categories that best describe your business activities and interests.

- | | | | |
|------|------------------------------------|----|--------------------------|
| A. | Single Family Spec./Tract Building | F. | Remodeling – Residential |
| B 1. | Single Family General Contracting | G. | Remodeling – Commercial |
| B 2. | Single Family Custom Building | H. | Commercial Building |
| C. | Multifamily General Contracting | J. | Land Development |

Builder Dollar Volume: Approximate Annual Dollar Volume of new residential construction/ development. Circle appropriate code indicated below.

- | | | | | | |
|----|----------------------|----|---------------------------|----|---------------|
| 0. | Under \$500,000 | 2. | \$1 million - \$4,999,999 | 4. | >\$10 million |
| 1. | \$500,000 to 999,999 | 3. | \$5 million - \$9,999,999 | | |

Builder Units of Construction: Approximate Annual Number of residential units built in past 12 months. Circle appropriate code indicated below.

- | | | | | | |
|----|---------------|----|-----------------|----|------------------|
| 1. | 0 units | 3. | 11 to 25 units | 5. | 101 to 500 units |
| 2. | 1 to 10 units | 4. | 26 to 100 units | 6. | Over 500 units |

Associate Member Classification

Please circle appropriate categories that best describe your business activities and interests.

- | | | | | | |
|----|----------------------------|---|------------------------|----|------------------------------|
| L. | Accounting | Q | Insurance or Title Co. | | <u>Retail Dealers</u> |
| M2 | Engineering | R | Media | V1 | Appliances |
| M3 | Planner or Designer | S | Building Material Mfg. | V2 | Bldg. Materials |
| N | Legal Services | U | Real Estate | V3 | Floor Coverings |
| O | Computer Products/Services | Y | Utilities | V4 | Paint/ Wall Paper |
| P2 | Mortgage Banking | Z | Other_____ | V5 | Other_____ |

Wholesale Dealers/Distributors

- | | | | | | |
|----|--------------------|----|-----------------|----|----------------------|
| X1 | Appliances | X3 | Floor Coverings | X5 | Other Wholesale_____ |
| X2 | Building Materials | X4 | Paint/Wallpaper | | |

Subcontractors and Specialty Trade Contractors

- | | | | | | |
|----|----------------------|----|-------------------------|----|------------------|
| W1 | Carpentry | W6 | Roofing, Siding, Metal | WD | Security Systems |
| W2 | Electrical | W7 | Painting, Paper Hanging | WZ | Other_____ |
| W3 | Masonry, Tile, Stone | W8 | Floor Laying | | |
| W4 | Landscaping | W9 | Concrete Work | | |
| W5 | HVAC/ Plumbing | WA | Excavation Work | | |

END